# CacaoSoft Technical Meeting

# Meeting Minutes

May 31, 2016

1. Roll call
2. Paul Ortiz
3. Yulia Vydra
4. Nick Macrina
5. Andres Gomez
6. Gerardo Herrera
7. Steven Boada
8. Maria Ramos
9. Liseth Jimenez
10. Agenda/Discussion Items
11. Project Status Updates
    1. Discussion of status of current & upcoming activities
12. Questions/ Concerns
    1. Clarify any existing questions
13. Captured Notes

Status Updates/ Open Discussion

1. Yulia
   1. Developing specs for Sprint 8
   2. Nick to be involved in the forms that Ana Layman shared re: Payroll and Overtime
2. Liseth
   1. Working on documentation for “19 forms”
   2. Expected to be completed by the end of this week
   3. Requirements are clear
3. Andres
4. Gerardo
   1. Working on some tasks that Yulia has requested
5. Steven
   1. Started looking at the certification project to get a better understanding of it